



SAN JUAN COUNTY JOB DESCRIPTION

Job Title: Mechanic	Step: 114
Department: Road	Grade: 15
Effective Date: 01/01/2013	Safety Sensitive
Revision Date: July 14, 2016	FLSA Status: Non-Exempt

General Purpose

Requires skilled mechanical repair work performing a wide variety of duties associated with the maintenance of diesel, gasoline, hydraulic and electrical systems on all county equipment. The mechanic is expected to independently inspect and diagnosis mechanical problems using electrical and mechanical testing equipment, hand tools and other types of tools.

Supervision Received

Works under general direction of the District Shop Supervisor.

Essential Functions

- Determine/diagnose the extent of mechanical problems, replace and rebuild equipment.
- Performs general mechanical overhaul and repair work on all county vehicles and equipment.
- Fabricates, modifies, welds and installs special equipment or replacement parts.
- Operates standard testing equipment to diagnosis malfunctions.
- Drives to sites to repair equipment.
- Service and repair various types of heavy equipment and vehicles.
- Performs minor and major tune-ups on all county vehicles and equipment.
- Changes and repairs tires; completes vehicle maintenance records; and inspects vehicles for annual registration.

Required Knowledge, Skills and Abilities

- Knowledge of maintenance and repairs on automobile, truck and heavy equipment.
- Knowledge and ability in the use of gas, mig and arc welding techniques.

- Knowledge of the design, adjustment, operation, maintenance and repair of diversified mechanical and electrical equipment.
- Knowledge of the materials and tools used in equipment maintenance.
- Knowledge of the safety practices required by state and other laws.
- Knowledge of current repair and diagnostic technology by studying repair manuals and other production literature.
- Attends specific training as required for certification.
- Possession of the necessary tools to complete duties.
- Ability to establish and maintain effective working relationships with employees, other departments and the public.

Minimum Qualifications

Education and Experience

- Graduation from high school or GED.
- Has a minimum of four (4) years of skilled mechanical experience in maintenance and repair of gasoline and diesel engines or an equivalent combination of education and experience.
- Must be able to acquire and maintain Utah Vehicle Safety Inspection Certification.
- Must be able to acquire a Class “A” Commercial Driver’s License with a tanker endorsement with no DUI, ARR, and no more than two moving violations in the past twelve (12) months.
- Must be able to pass and maintain a DOT medical certification.

Physical Requirements

- Ability to climb in and out of standard road maintenance equipment and vehicles.
- Ability to perform moderate to heavy physical work. To lift, pull and push at least 75 pounds for extended periods of time in uncomfortable working conditions and positions.
- Must have full range of movement in hands, arms and legs.
- Must be able to hear and speak clearly to communicate with Supervisors, Employees and the general public.

Special Qualifications

Work Environment

- Must be able to withstand exposure to loud noises, exhaust, fumes, dirty equipment, dust, grease, oils, solvents, dampness, heights, objectionable odors, contaminants, inclement weather and possibly rough terrain.
- Work could expose the employee to unknown, dangerous and/or life threatening conditions including working near moving mechanical parts, hot oil, working at night, in rain or snow and other weather related conditions.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the employee(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above Job Description.

Date: _____

