



## BOARD OF COMMISSIONERS MEETING

Electronic Meeting  
January 19, 2021 at 11:00 AM

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### AGENDA

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

#### CALL TO ORDER

#### ROLL CALL

##### PRESENT

Commission Vice-Chair Kenneth Maryboy  
Commissioner Bruce Adams

##### ABSENT

Commission Chairman Willie Grayeyes

#### INVOCATION

#### PUBLIC COMMENT

**Time Stamp 4:25**

**David Focardi** - David introduced himself as a potential board member for the Spanish Valley Water District. He spoke about his background and work experience.

**John Weisheit** - John, a Grand County resident, spoke in favor of David Focardi being a member of the Spanish Valley Water District. He also supported Monette Clark for the same position.

**Lynda Smrz** – Lynda, a San Juan Health District Board applicant, spoke about the need to change up members of boards. She also spoke about the Humane Society in Grand County providing spaying and neutering services in Monticello.

**Marlene Huckaby** - Marlene supported David Focardi and Monette Clark as Spanish Valley Water District Board.

**Monette Clark** - Monette thanked those who have spoken on her behalf. She stated that she would like to be on the District Board and explained why she would be a good member of the Board

**Bev O'Neil** - Bev asked the commission to consider David Focardi and Monette Clark as members of the Spanish Valley Board appointments.

**Carolyn Dailey** - Carolyn offered her support for David Focardi and Monette Clark as members of Spanish Valley Board as well as Lynda Smrz for the Health District Board. She also requested to be put on the San Juan County Library Board.

*Public comments will be accepted through the following Zoom link: <https://us02web.zoom.us/j/3125521102> or by phone at One tap mobile +16699006833,,3125521102# US (San Jose). There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.*

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

1. Approval of the Ferno Ambulance Cots Purchase using \$99,000 in Cares Act Funds
2. Approval of the Surveyor's Office 4-Wheeler purchase for \$8,213.00
3. San Juan Health District Board 2021 Recommendation and Board Appointment
4. Bluff Water Works Special Service District 2021 Recommendation and Board Appointments
5. San Juan County Water Conservancy District 2021 Recommendation and Board Appointments
6. San Juan County Library Board Member 2021 Recommendation and Board Appointment
7. Blanding Cemetery District 2021 Board Appointment
8. Spanish Valley Special Service District 2021 Recommendation and Board Appointments
9. Tourism Tax Advisory Board (TTAB) Chair and Vice Chair Appointments
10. 2021 Travel Reimbursement Form Adjustment
11. Approval of the January 5, 2021 Commission Meeting minutes
12. Check Registers for the weeks of 01/07/2021 to 01/13/2021
13. Consideration and Approval of a beer license renewal for The Juan Inc.

14. Annual USU Extension Contract Renewal for 2021
15. Consideration of an Amendment to the existing Agreement between the San Juan County Public Health Department and the State of Utah Health Department for COVID-19 San Juan County - Immunizations - Influenza Capacity Building
16. Consideration and Approval of the 2021 Summer Food Program Contract Amendment with the State of Utah Department of Health
17. Consideration of an Amendment to the existing Agreement between the San Juan County Public Health Department and the State of Utah Health Department for COVID-19 Community Partnership Project Amendment 1

**Time Stamp 25:25**

A motion was made by Commissioner Adams to accept the consent agenda along with the minutes from January 5, 2021. The motion was seconded by Commission Vice –Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams

Mack reviewed the entire agenda with the commission and briefly discussed each item.

A motion to accept the whole agenda was made by Commissioner Adams and was 2<sup>nd</sup> by Commission Vice-Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams.

A motion was made by Commission Vice-Chair Maryboy to remove item 8 from the Consent Agenda until further discussion could take place. The motion died for lack of a second.

**RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

18. Montezuma Canyon Stockwater Wells – Nick Sandberg, Public Lands Coordinator

**Time Stamp 33:45**

Nick Sandberg - Nick explained that a range improvement project has been proposed by SITLA in Montezuma Canyon. He stated that SITLA sent the county a letter requesting any comments on the project. Nick discussed how the project would take place and requested the commission approve a letter of support of the project.

A motion was made by Commissioner Adams to accept the letter of support for the range improvement project. The motion was seconded by Commission Chairman Maryboy.

Voting Yea: Commission Chairman Maryboy, Commissioner Adams

**BUSINESS/ACTION**

19. SITLA Grant Application Support Letter for the Delineating Hurrah Pass 4WD Project to the Utah Division of Parks and Recreation, Mack McDonald, Chief Administrative Officer

**Time Stamp 37:56**

Mack McDonald - Mack presented for approval a letter of support for a SITLA Grant application.

Mack explained that the grant application would be to fund a project to delineate Hurrah Pass. He explained that San Juan County would like to participate in the project that would involve road work and maintenance to improve and maintain the Hurrah Pass trail and to keep individuals using the trail on the trail.

Commissioner Adams explained that he had been out to the area and that maintenance on The road is needed.

A motion to have either Commissioners Grayeyes or Maryboy sign the letter of support for the grant application was made by Commissioner Adams. Commissioner Vice-Chair seconded the motion.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams.

**Time Stamp 43:00**

The commission revisited the Consent Agenda. After some discussion a motion was made by Commissioner Adams to remove Item #8 from the agenda so that it could be discussed later. Commission Vice-Chair Maryboy seconded the motion.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams.

20. Consideration and Approval of Turkey Trot Subdivision Phase II, Lot 9 Amended, Scott Burton, Subdivision Administrator

**Time Stamp 56:35**

Scott Burton - Scott requested that the commission accept the Planning and Zoning Commission's recommendation to amend Lot 9 in the Turkey Trot Subdivision and make 3 Lots out of Lot 9.

A motion to approve the subdivision amendment was made by Commissioner Adams and Seconded by Commission Vice-Chair Maryboy.

Voting Aye: Commission Vice-Chair Maryboy, Commissioner Adams.

21. Consideration and Approval of the Crimson Cliffs Subdivision Phase II, Scott Burton, Subdivision Administrator

**Time Stamp 58:28**

Scott Burton – Scott submitted, for approval, the Crimson Cliffs Subdivision Phase II. He Explained that Phase I was approved in 2020 and that Phase II will have 10 additional lots.

A motion to approve the Crimson Cliffs Subdivision Phase II was made by Commissioner Adams and seconded by Commission Vice-Chair Maryboy.

Voting Aye: Commission Vice-Chair Maryboy, Commissioner Adams.

22. Consideration and Approval of the Crimson Cliffs Subdivision Phase III, Scott Burton, Subdivision Administrator

**Time Stamp 59:32**

Scott Burton – Scott requested that the commission approve the Crimson Cliffs Subdivision Phase III which would include 8 lots.

A motion to approve Phase III of the Subdivision was made by Commissioner Adams and seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams

23. Consideration and Approval of the McElmo Creek Bridge Amendment, TJ Adair, County Road Superintendent

**Time Stamp 1:00:45**

TJ Adair - TJ requested that the commission approve an amendment to the contract between the county and the Navajo Nation on the McElmo Creek Bridge project. TJ explained that the actual costs of the project exceeded the Navajo Nation's contribution by \$71,071. He explained that the Navajo Nation agreed to fund the amount of \$71, 071 which is the amendment to that contract.

A motion to approve the contract amendment was made by Commissioner Adams and seconded by Vice-Chair Maryboy.

Voting Aye: Commission Vice-Chair Maryboy, Commissioner Adams.

24. AN ORDINANCE ESTABLISHING A NOTARY SERVICE AND FEE FOR THE RECORDERS OFFICE TO BE UTILIZED ONLY FOR COUNTY RECORDING OF PUBLIC DOCUMENTS RELATED TO RECORDER SERVICES, Mack McDonald, Chief Administrative Officer

**Time Stamp 1:03:38**

Mack McDonald - Mack presented, for approval, an Ordinance, that would establish a notary service fee for the San Juan County Recorder's office that would only be utilized for the recording of public documents and not for general use purposes.

A motion to approve the ordinance was made by Commissioner Adams and seconded by Vice-Chair Maryboy.

Voting Aye: Commission Vice-Chair Maryboy, Commissioner Adams.

25. AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE CASH RECEIPTING AND DEPOSIT POLICY FOR THE SAN JUAN COUNTY ADMINISTRATION WITHIN ALL DEPARTMENTS AND OFFICES, Glenis Pearson, San Juan County Treasurer

**Time Stamp 1:09:10**

Glenis Pearson - Glenis explained that an Ordinance establishing an internal administrative cash receipting was created in conjunction with the Clerk/Auditor's office, the county's external auditors and the State of Utah.

A motion made by Commissioner Adams to approve the ordinance. The motion was seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams

26. AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE INVESTMENT POLICY FOR THE SAN JUAN COUNTY'S TREASURER OFFICE, Glenis Pearson, San Juan County Treasurer

**Time Stamp 1:11:10**

Glenis Pearson - Glenis presented, for approval, an investment policy setting up parameters for investing the County's money.

A motion to approve the ordinance was made by Commissioner Adams and seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams

27. AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE DIVISION OF RESPONSIBILITIES AND INTERNAL CONTROLS FOR VARIOUS DEPARTMENTS AND OFFICES WITHIN, Glenis Pearson, San Juan County Treasurer

**Time Stamp 1:11:47**

Glenis Pearson - Glenis presented an ordinance establishing internal controls primarily between the Clerk's Office and the Treasurer's Office.

A motion to approve the ordinance was made by Commissioner Adams and seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams

28. A RESOLUTION AUTHORIZING THE CONTINUATION OF ALLOWING EMPLOYEES WHO HAVE CONTRACTED COVID-19 TO HAVE 80 HOURS OF PAID LEAVE TO QUARANTINE AND PREVENT THE SPREAD OF THE VIRUS TO OTHER RESIDENTS OF SAN JUAN COUNTY, Mack McDonald, Chief Administrative Officer

**Time Stamp 1:12:55**

Mack McDonald - Mack presented a resolution which would authorize the continuation of employees who have contracted COVID-19 to have 80 hours of paid leave to quarantine and prevent the spread of the virus to other residents.

A motion to approve the Resolution was made by Commissioner Adams and seconded by Vice-Chair Maryboy.

Voting Aye: Commission Vice-Chair Maryboy, Commissioner Adams.

29. Request for property tax assistance/abatement due to hardship on parcel C40210267808, John David Nielson, County Clerk/Auditor

**Time Stamp 1:18:34**

John David presented a request from a taxpayer to about the remaining balance of owed taxes due to an extreme hardship. He explained that the taxpayer stated that they live under the poverty level. There was a discussion as to whether the parcel qualified for an abatement.

John David stated that currently, the property would not qualify for an abatement because it is listed as the property owner's secondary residence.

A motion made by Commissioner Adams to not approve the abatement request. The motion was seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Vice-Chair Maryboy, Commissioner Adams

## COMMISSION REPORTS

### Time Stamp 1:29:18

**Commissioner Adams** - Commissioner Adams attended the UAC meeting where project nominations for road projects using TIF and TIF funds were discussed. He explained that applications for long range planning projects are due by March 31, 2021. Commissioner Adams recommended that the county request a 4 lane highway from Moab to Blue Hill and a long range project of a 4 lane highway from Spanish Fork to Utah/Arizona stateline. Commissioner Adams stated that he will attend virtually the state legislative session.

**Commissioner Maryboy** - Commissioner Maryboy talked about residents of the county who have been affected by COVID-19.

Mack gave an update of a visit from the Lieutenant Governor to San Juan Public Health. He explained that the visit focused around the COVID-19 vaccinations, who had received the vaccination, and how the vaccination distribution is taking place within the county. Mack said that the county has not received a lot of doses and also explained that the county may not have been as prepared as desired to handle an increase in vaccinations should the doses received by the county increase. He explained that the county has worked to create a plan that would facilitate increased vaccination requests.

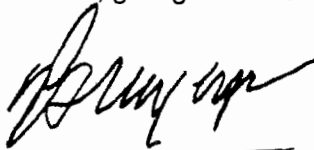
## ADJOURNMENT

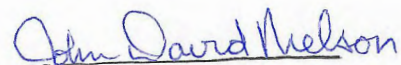
A motion was made by Commissioner Adams to adjourn the meeting. The motion was seconded by Commission Chairman Maryboy.

Voting Yea: Commission Chairman Maryboy, Commissioner Adams

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

  
Approved

  
Attest