



## **BOARD OF COMMISSIONERS MEETING**

**Electronic Meeting**

**September 15, 2020 at 11:00 AM**

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### **MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and YouTube channel.*

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PRESENT**

Commission Chairman Kenneth Maryboy  
Commission Vice-Chair Willie Grayeyes  
Commissioner Bruce Adams

#### **INVOCATION**

#### **PUBLIC COMMENT**

*Public comments will be accepted through the following google meet link: [meet.google.com/puu-ztwy-xpn](https://meet.google.com/puu-ztwy-xpn) or by phone at (US) +1 219-803-8848 PIN: 821 388 558#. There will be a 3-minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line. Interruptions to the meeting could result in you being removed from the virtual meeting.*

#### **CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

Mack walked through the consent agenda with the commission. Consent agenda items include 2020 Planning Commission appointments of Cody Nielson and John Johnson, approval of the legal services portion of the Aging Contract, a contract with Home Health to provide services to senior citizens living within the county.

Commissioner Grayeyes asked how often legal services and RN services were received in Navajo Mountain. Tammy Gallegos explained that RNs are in Navajo Mountain on a monthly basis providing health assessments on individuals serviced through the Aging Program. She also explained that any individual serviced can contact Utah Legal Services for advice.

A motion to approve the consent agenda was made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes, Commissioner Adams

1. Check Registers
2. 09-01-2020 Meeting Minutes
3. Planning Commission Appointments for Cody Nielson for Blanding and John Johnston for La Sal
4. Consideration of a Legal Services Aging Contract, Tammy Gallegos, Aging Services Director
5. Consideration of an Aging Contract For RN Services, Tammy Gallegos, Aging Services Director

### **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

6. Beer Tax Funds Fiscal Year 2020 Annual Report, Jason Torgerson, SJC Sheriff

Sheriff Torgerson reported that the county received \$32,124 in Beer Tax funds for the period from July 1, 2019 – June 30, 2020. He stated that the county applied for the funds and would use them for alcohol and substance abuse consignment costs. Sheriff Torgerson also explained that the commission needs to sign a report stating that the county will use the funds in the manner that he outlined to the commission.

A motion to approve the commission signing the document to be sent to the State of Utah was made by Commissioner Vice-Chair Grayeyes. Seconded by Commissioner Adams.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes, Commissioner Adams.

7. Discussion and Consideration of the 2nd round of CARES ACT Fund Distribution, Mack McDonald, Chief Administrative Officer

Mack presented the second round of CARES Act distribution to the county. He explained that the county would like to use the funds as outlined below:

Economic Development / Visitor Services - \$60,000

The money would be used for tourism signage in the county to inform and educate visitors on dos and don't of staying safe, keeping the county clean, protecting cultural sites, and leaving not trace.

Public Lands - \$20,000

This money would be used for trail management and bringing trails back into good shape for use.

Artisan Guild - \$100,000

This money would be used for art festivals as well as working with Trading Posts

CARES Act grants - \$150,000

This money would be used to provide grants to applying businesses who missed out on the 1<sup>st</sup> round of CARES Act money sent to the county.

Communications and Building Preparedness - \$30,173

The money would be used to purchase software programs to be used to better prepare the county for pandemics.

Feasibility study - \$22,500

These funds would be used for a feasibility study to increase the size of the public safety building. Funds from the 1<sup>st</sup> round of CARES Act money allocated to the study were \$20,000 bringing the total funding for the study to \$42,500.

Ambulance and Communication - \$50,000

These funds would be used to sure up the budget for unanticipated transport of COVID patients. The county will also purchase radios to match the 800 Mhz system that the county is upgrading too.

Gouldings Public Use Pump - \$100,000

These funds will be used to upgrade Gouldings' private pump that they are using for public needs.

Mack also spoke about road maintenance for the road in front of Gouldings and making a request to CIB for funds to complete the road maintenance.

Reserves - 200K

The funds would be put into the county reserves in anticipation of CARES Act rules being changed by U.S. legislative action.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes, Commissioner Adams

8. Consideration of a Utah Commission on Aging Letter of Support, Tammy Gallegos, Aging Services Director

Tammy requested that the county commission write a letter of support to Utah Legislation to continue the Utah Commission on Aging because of the good work they do with the counties.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes, Commissioner Adams

## **BUSINESS/ACTION**

9. Consideration of the Decker Crossing Agreement with Two Swipe Cattle Company, TJ Adair, Road Department Director

TJ stated that the cost to fix a deteriorating car bridge across Cottonwood Wash, which accesses Butler Wash, would be very costly. He explained that a more cost effective approach would be to change the county road on property owned by Two Swipe Cattle Company so that a lower land crossing could be used. He requested the commission chairman's signature on the agreement.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

10. Consideration of an Outreach Education Agreement between San Juan Public Health Department and the University of Utah for poison control education. Kirk Bengé, Public Health Director

Kirk explained that the county has entered into this same agreement with Utah Poison Control each year to share poison control information and messaging at health fairs and on social media sites. Kirk explained that the county receives \$2,500 to provide the information and recommended that the county renew the contract.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

11. Consideration of a Coronavirus Prevention Messaging Grant Contract for Fiscal Year 2021 with San Juan Public Health and the State of Utah Department of Heritage & Arts, Kirk Bengé, Public Health Director

Kirk told the commission that Public Health had recently gotten approval for a grant up to an amount of \$15,000 to reimburse the county for messaging related to coronavirus prevention.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

12. Purchase Order authorizing the Chamber Remodel by HKConsulting under State Contract #MA2641 Job Order Contracting For Construction Services using Cares Act Funding, Mack McDonald, Chief Administrative Officer

Mack requested that the commission a purchase order to remodel the commission chambers. He explained that commission seating would be raised in order to create distance from the public. Funds would also be used to upgrade the PA system. Mack also explained that appropriation of CARES Act funds was \$109,000 and the estimate from HK Consulting to complete the project would be \$95,000

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,

Commissioner Adams

13. Consideration of a contract for Ordinance Recodification Cost Proposal and Contract with American Legal Publishing Corporation using CARES ACT Funds, Mack McDonald, Chief Administrative Officer

Mack explained that the county does not currently have a way for the public to access county ordinances and policies. He presented for approval a contract with American Legal Publishing to codify and place the county's ordinances and policies online for greater access. The base cost of the contract would be \$8,925.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

14. Consideration of a Lease Agreement with the Town of Bluff for the Lease of 2,275 Square Feet within the Bluff Community Center for Senior Services located at 190 North 3rd East. Mack McDonald, Chief Administrative Officer

Mack presented a lease agreement with the Town of Bluff to use 2,275 square ft of the Bluff Community Center for senior services. The lease amount would cost \$450 per month. The term is for 5 years with an option to renew at that time.  
Commissioner Adams stated that the county built the building and then gave it to the Town of Bluff.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

15. Consideration of an Agreement with AJC Architects to perform a Feasibility Study for the Public Safety Building using CARES ACT FUNDS, Mack McDonald, Chief Administrative Officer

Mack presented for consideration, an agreement with AJC Architects to perform a feasibility on the public safety building. The cost proposal for the agreement would be in the amount of \$42,500 and would be funded by CARES Act funds. Mack asked AJC to research the cost of constructing a public safety building remodel, then the county could go to CIB for a funds request. He also stated that this would help segregate individuals who may have contracted COVID and create isolation areas. Commissioner Adams also asked about the possibility of adding a 2<sup>nd</sup> court room during a building remodel.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

16. Consideration of a Memorandum of Understanding (MOU) between San Juan County and Public Land Managers for the San Juan Strong Recreate Responsibly Campaign using CARES ACT Funds, Natalie Randall, Economic Development Director

Natalie reviewed the San Juan Strong Promise campaign intended to build consumer confidence in the county by recreating responsibly. She explained that Public Land Management agencies have expressed interest in participating in the campaign which lead to the creation of the proposed MOU.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

## **BOARD OF EQUALIZATION**

17. Recommended Board of Equalization Adjustments, Greg Adams, County Assessor

Motion to go into Board of Equalization was made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

County Assessor, Greg Adams, discussed this year's Board of Equalization hearing. He talked about increases in commercial property that were felt by business owners. He stated that most of the recommendations by the hearing officer were cleaning up value issues brought by property owners. Greg also explained that the program used by Economic Development to identify nightly rentals was helpful in properly taxing entities.

Motion made by Commission Vice-Chair Grayeyes, Seconded by Commissioner Adams.  
Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

Motion to leave BOE was made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes,  
Commissioner Adams

## **COMMISSION REPORTS**

Commissioner Maryboy – Commissioner Maryboy stated that several things are happening with the Navajo Nation. Commissioner Maryboy also mentioned that he would be attending a Navajo Utah Commission Meeting and a road meeting.

Commissioner Grayeyes – Commissioner Grayeyes stated that he would be attending a conference in Midway.

Commissioner Adams – Commissioner Adams had nothing to report

## **ADJOURNMENT**

Motion to adjourn was made by Commissioner Adams, Seconded by Commission Vice-Chair Grayeyes. Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes, Commissioner Adams

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*