

**San Juan County Commission Meeting**  
**April 21, 2020**  
**Agenda**

**Present:** Kenneth Maryboy - Commission Chair (via Google Hangouts)  
Willie Grayeyes - Commission Vice Chair (via Google Hangouts)  
Bruce Adams - Commissioner  
Mack McDonald - Administrator  
John David Nielson - Clerk

**Attendees (via Google Hangouts):** Monte Perkins, Tammy Gallegos, Kendall Laws, Kirk Benge, Nick Sandberg, Amber Johnson, Clark Hawkins, Natalie Randall

**1. Opening / Invocation**

**2. Consent Agenda (Routine Matters) - Mack McDonald, SJC Administrator**

- a. Meeting Minutes
- b. Check Registers
- c. Vehicle Renewal Lease for SJC Strike Force between SJC & Zions Bank
- d. Notice to Proceed and Authorization to Purchase Two Backhoes and Rock Breaker from Peak JCB
- e. Notice to Proceed and Authorization to Purchase a Single Drum Vibratory Compactor from Wheeler Caterpillar
- f. Authorization to Purchase PASS Emulsion Oil from Asphalt Systems Inc. a Sole Source Provider
- g. Authorization to Purchase GSB-88 an Emulsified Sealer/Binder from Asphalt Systems Inc. a Sole Source Provider
- h. Small Purchase Report:
  - i. 9,000 lbs rated trailer for the Weed Department
  - ii. Airport IFE Services, Inc. for and Independent fee estimate (IFE) for Cal Black Airport
  - iii. Sunrise Engineering for Fire Flow Evaluation Services

Mack read the agenda into the record. A motion to approve the agenda was made by Commissioners Grayeyes and 2nd by Commissioner Adams. Voting in favor was unanimous. Mack also reviewed the consent agenda with the commissioners and briefly discussed items on the agenda. He talked about the purchase requests and explained why the purchases were necessary. A motion to approve the consent agenda was made by Commissioner Adams and 2nd by Commissioner Grayeyes. Voting in favor was unanimous.

### **3. Business/Action**

#### **a. San Juan County COVID-19 General Response Funding Contract**

Kirk Benge, Public Health Director, stated that the state legislature approved 7million dollars for COVID-19 to help counties respond to the effects of the virus. He also explained that the 7 million is split out to the counties based on population and that the county received approximately \$100,000 upfront. Kirk said that the contract before the commissioners would allow the county to receive the rest of their share of the rest of the funds, which is approximately \$95,000. He also said that counties are encouraged to track their spending at the FEMA level which would allow the state to be reimbursed and that currently about \$45,000 of county money has already been spent on COVID-19 activities. A motion to approve the contract was made by Commissioner Grayeyes and 2nd by Commissioner Adams. Voting in favor was unanimous.

#### **b. Home Visiting FY2017 Early Childhood Utah Funding Amendment 5 (23:30)**

Kirk explained that the on going contract provides funding for a program where the Public Health department provides home visits to help with early childhood care. He also stated that during COVID-19 one on one video calls are being done. A motion to approve the funding amendment was made by Commissioner Grayeyes and 2nd by Commissioner Adams. Voting was unanimous.

#### **c. OTIS Elevator Maintenance Contract**

Monte presented the OTIS elevator maintenance contract to commissioners. He explained that the contract would provide maintenance to the new elevator in the administration building and that OTIS would come every quarter for any needed repairs or maintenance. Commissioner Grayeyes asked what the cost of the contract would be. Mack McDonald explained that State and Federal law require the maintenance and upkeep of elevators and that OTIS would provide this service to the county at a cost of \$325 per month along with any parts needed for repairs. Mack also said that the contract is for 5 years. A motion to approve the contract was made by Commissioner Grayeyes and 2nd by Commissioner Adams. Voting in favor was unanimous.

#### **d. Utah Navajo Trust Fund Support Letter**

Mack discussed a letter of support from the commissioner to encourage the Utah Navajo Trust Fund Board, the Governor, and the Utah Legislature to amend and change the Utah Navajo Trust Fund rules and regulations, to allow expenditures for COVID-19 relief, and to establish a COVID-19 response task force in developing a management plan for the Trust Fund. There was no motion to allow for the letter of support.

#### **e. September 2020 Oil and Gas Lease Sale Consulting Party Process**

Nick discussed Section 106 of the National Historic Preservation Act which talks about the consulting party process. He explained that an upcoming sale in September 2021 includes parcels in San Juan County located in Kane Canyon, Flat Iron Mesa, near Hatch Point and LaSal Junction areas. Nick explained that the county has been invited to be a consulting party to provide information on cultural and historic sites within proposed parcels up for sale. He asked that the commission approve a letter by the commission to accept the invitation to be apart of

the process. A motion to approve the letter allowing the county to be a consulting party in the Oil and Gas Lease Sale process was made by Commissioner Adams and 2nd by Commissioner Grayeyes. Voting in favor was unanimous.

**f. Memorandum of Understanding (MOU) between San Juan County and the Bureau of Land Management to participate in Bears Ears National Monument Travel Planning**

Nick explained that MOU, in draft form, had been sent to the county by the Monticello Field Office of the BLM to participate as a cooperating agency in the next phase of the Travel Management Plan. He explained that accepting the invitation would allow the county to have a seat at the table to be able to have input on how the Travel Management Plan would be developed. Nick discussed comments and changes that could be made to the draft MOU. Commissioner Grayeyes was concerned that the commission could possibly be put in a spot to support the version of the National Monument that he does not agree with. Commissioner Adams explained that the process of developing a plan would happen with or without the support of the commission and that having a seat at the table would allow the county to have a voice and provide an opinion on the development of the plan. Nick commented and said that this is an opportunity for the county to provide input to the Travel Plan and by not accepting then future opportunities for the county to have a say in the Travel Plan might not happen. A motion to approve the MOU was made by Commissioner Adams and 2nd by Commissioner Maryboy. Voting in favor was Commissioner Adams. Voting against were Commissioners Grayeyes and Maryboy.

**g. Empire Electric Service Agreement for SJC Road Department Building**

Clark Hawkins, SJC Road Department, discussed the service agreement with Empire Electric. He explained that a new service line and transformer would be needed to provide power to the new road department building. Clark also explained that upgrades to existing lines would be performed by Empire Electric and that the county's portion of the contract is \$26,961.83 A motion to approve the agreement was made by Commissioner Adams and 2nd by Commissioner Grayeyes. Voting in favor was unanimous.

**h. AN ORDINANCE ADOPTING THE RULES, PROCEDURES, AND BYLAWS FOR THE SAN JUAN COUNTY ECONOMIC DEVELOPMENT BOARD**

Natalie explained that there is currently an Economic Development Advisory Board. She said that SB95 was passed which created a grant program for counties who have a County Economic Development Board (a CED Board). Natalie explained that the CED Board would be responsible for the planning and execution of the grant funding. Commissioner Grayeyes asked how many board members there would be. Natalie explained that there would be a total of 11 board members with the intent of having broad representation throughout the county. There was a discussion on the appointment of board members and where, geographically, they would be chosen from. Mack McDonald explained that all board members would be approved by the commission. A motion to adopt the ordinance was made by Commissioner Adams and 2nd by

Commissioner Grayeyes. Voting in favor were Commissioners Adams and Grayeyes. Commissioner Maryboy abstained.

**i. Commissioner Comments**

**Commissioner Adams** - Commissioner Adams explained that the legislature is in session considering how it can help with the COVID-19 pandemic and state relief. He also reported that Jerry McNeely had told him that Sunny Acres lane in Spanish Valley has been paved.

**Commissioner Grayeyes** - Commissioner Grayeyes has participated in various phone conferences and explained that a certain portion of National Parks and recreation areas are going to be reopening.

**Commissioner Maryboy** - Commissioner Maryboy explained that the area around Mexican Water has been impacted by COVID-19. He has participated in conference calls where emergency funds were discussed. Commissioner Maryboy has also helped gather food, water, and firewood for individuals.

A motion to accept the reports and adjourn was made by Commissioner Adams and 2nd by Commissioner Grayeyes. Voting in favor was unanimous.

Meeting adjourned at 12:40