



## **LIBRARY BOARD MEETING - MARCH 2023**

**Virtual Meeting: <https://meet.google.com/pbw-aaac-qac?authuser=0>  
March 23, 2023 at 5:30 PM**

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### **MINUTES**

#### **5:33 p.m. CALL TO ORDER**

Meeting called to order

#### **5:34 p.m. ROLL CALL**

Perkins, Chamberlain, Shulte, Ramsay, McDonald, Huckabay, Haun-Storland, Lynn, and Podmore present. Absent: Kelly Green and Cody.

#### **APPROVAL OF MINUTES**

1. Approval of Minutes: Library Meeting - Jan 2023. Attached version approved by unanimous vote.

#### **5:38 p.m. PUBLIC COMMENT**

None.

#### **5:39 p.m. BUSINESS/ACTION**

2. Strategic Planning Training with Heidi Fendrick from the State Library.
  - Fendrick reported on her visit to San Juan County and complimented the library system. She shared a template for a three-year strategic planning process that has been used successfully by other rural libraries. The template included four major steps: 1) creating a strategic planning committee, 2) gathering community input through surveys and stakeholder focus groups, 3) analyzing and synthesizing data to create a strategic plan, and 4) implementing a plan and sharing it with the community. Fendrick said the process could be adjusted for the San Juan County Library Board's needs, and the template was only a suggestion.
  - The library director and board discussed how to adapt the plan to fit it with the current strategic plan, and the potential challenges with getting community involvement and turnout.

### **6:20 p.m. ASSISTANT LIBRARY DIRECTOR REPORT**

3. Monticello Report, presented by Mikaela Ramsay, Assistant Library Director & Monticello Branch Librarian
- Ramsay reported on basement flooding that occurred in the Monticello building in March. She said the co-working space could have more business, but it is getting regular use. The board discussed ways to better advertise and promote the space. See attachments provided in packet.

### **6:37 p.m. LIBRARY DIRECTOR REPORT**

4. Library Director Report, presented by Nicole Perkins, Library Director
- Perkins gave an update on ongoing collaboration with the Monument Valley Community Center. Copies of quality, duplicate books are being sent to Monument Valley, along with backpacks. Monument Valley patrons will be able to get barcode numbers to access Beehive Consortium. San Juan County Library and Monument Valley Community Center will help each other with advertising events.
- The library received a grant for 2,000 eclipse glasses that will be distributed at libraries ahead of the solar eclipse.
- The La Sal library building has been cold through the winter. McDonald said moving the satellite library to the senior center may be an option in La Sal.
- McDonald reported there are local history books and documents in the possession of the county that could be donated to the library system.
- The board discussed ways to support local book clubs.

### **7:30 p.m. LIBRARY CHAIR REPORT**

- Chamberlain reminded trustees that they need to take the online Open and Public Meetings Act training every year. Once training has been completed, trustees should let Perkins know. Chamberlain said trustees should also complete the library survey.

### **7:40 p.m. ADJOURN**

- Unanimous vote to adjourn.

**\*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\***

APPROVED: \_\_\_\_\_  
San Juan County Library Board

DATE: \_\_\_\_\_