

RESOLUTION GOVERNING THE AUTHORITY DELEGATED TO THE CHIEF EXECUTIVE OFFICER BY THE UCIP BOARD OF DIRECTORS

WHEREAS the Members of the Utah Counties Indemnity Pool (UCIP) delegate powers and authorities to the Board of Directors as provided in the Amended Interlocal Cooperation Agreement and as set forth in the Amended Bylaws.

AND WHEREAS, the Board of Directors perform all duties by laws of the State of Utah, the Amended Interlocal Cooperation Agreement and Amended Bylaws;

AND WHEREAS, the powers of the Board of Directors shall include, but not limited to, the power to delegate authority for specific functions to the Chief Executive Officer (CEO) of UCIP, but only to the extent permitted by the laws of the State of Utah and the Amended Bylaws;

AND WHEREAS, the delegation of authority for specific functions to the CEO shall be adopted, by resolution, at a meeting of the Board of Directors and specifically defined in the written minutes of the Board's meetings;

THEREFORE, BE IT RESOLVED: the Board of Directors of the Utah Counties Indemnity Pool adopt the Authority Delegated to the Chief Executive Officer Policy as the specific functions delegated.

THEREFORE, BE IT FURTHER RESOLVED THAT the President of the Utah Counties Indemnity Pool shall be authorized to execute this Resolution by all necessary and proper means.

APPROVED AND ADOPTED this 20 day of June, 2024.

BOARD OF DIRECTORS
UTAH COUNTIES INDEMNITY POOL

By: 
Bruce Adams, President

**UTAH COUNTIES INDEMNITY POOL
AUTHORITY DELEGATED TO THE CHIEF EXECUTIVE OFFICER POLICY**

SECTION A EFFECTIVE DATE AND FREQUENCY OF REVIEW

1. The effective date of this policy is August 17, 2023.
2. This policy should be reviewed annually, but not less than every three years by the Board of Directors.
3. This policy should also be reviewed at any time that changes to laws or rules governing the duties and authority of a CEO of an interlocal entity are amended or recommendations are made by the UCIP CEO, which would require review and update to this policy.
4. Failure to review this policy in the frequency stated shall not nullify, void, limit or waive this policy or any action taken under this policy.
5. This policy is considered to be amended at the time any new federal or state law becomes effective, which conflicts with this policy, but only to the extent necessary to come into compliance with new law.

SECTION B PURPOSE

1. The purpose of this policy is to establish the authority delegated to the CEO by the Board in accordance with the UCIP Interlocal Agreement.

SECTION C AUTHORITY

1. The Board has authority to adopt this policy under the UCIP Interlocal Agreement and Bylaws.

SECTION D APPLICABILITY AND SCOPE

1. This policy is applicable to CEO of UCIP.

SECTION E DEFINITIONS

1. Board: the Board of Directors of the Utah Counties Indemnity Pool.
2. CEO: the Chief Executive Officer of the Utah Counties Indemnity Pool.
3. Pool: the Utah Counties Indemnity Pool.

4. UCIP: the Utah Counties Indemnity Pool.

SECTION F POLICY STATEMENTS

1. It is the policy of the Board to delegate authority for specific functions to the CEO but only to the extent permitted by the laws of the State of Utah.
2. Authority delegated to the CEO will be adopted by resolution at a meeting of the Board and specifically defined in the written minutes of the Board's meetings.
3. Authority delegated to the CEO will be in accordance with the UCIP Interlocal Agreement and Bylaws.
4. Authority for specific functions will be ratified by the Board at the next scheduled Board meeting.

SECTION G PROCEDURES AND RESPONSIBILITIES

1. Specific Functions Delegated to the CEO

- a. Calculate Member contributions, including premiums and service fees, to fund the Pool.
- b. Administer the monies of the Pool; payments to the Pool and for expenses of the Pool.
- c. Establish standards for accountability of all receipts and disbursements of the Pool.
- d. Establish procedures for investing monies of the Pool.
- e. Manage self-insured retention.
- f. Negotiate reinsurance or excess insurance, specific or aggregate with carriers or providers.
- g. Manage the funding of coverages provided by or through the Pool, as deemed appropriate by the Board.
- h. Manage reinsurance or excess policies or plans.
- i. Amend the Coverage Addendum Parts that affect the coverage and retroactive dates for new members approved by the Board.
- j. Manage the methods of claim administration and payment.